

FEES PROCEDURE 2023:

**Parents paying upfront for the year: pay by EFT only .
If paid by cash you will be charged bank's FULL deposit fee**

Distributed to Parents:

25.10.22	By email to new 2023 parents
28.10.22	D6 to parents
19.1.23	D6 to parents

School Fees (per learner):

The full annual school fees are payable in advance and in full on/by the 1st day of school.

R 24,000 per year

Discount #1 of: R 1,920 if paid in full by 31 Dec 20212, pay R 22,080

Discount #2 of: R 1,200 if paid in full by 31 Jan 2023, pay R 22,800

OR

To assist parents who are unable to pay annual fees in advance, they may pay monthly as follows:

R 2,400 per month payable in equal monthly instalments over 10 months: due on 1st of each month from 1st Feb to 1st Nov

Extended School Program Fees (per learner):

R 7,560 per year

R 1,890 per term, due on the 1st day of the month of each term; 1 Jan, 1 April, 1 July, 1 Oct.

PAYMENT PROCEDURES:

School fees are set at an annual amount. This annual amount is payable on the 1st day of school. However parents who are unable to pay in full may pay monthly in which case:

Unless paid in advance for the year, FEES ARE **PAYABLE MONTHLY ON/BY THE 1st OF EACH MONTH, FROM 1st Feb to 1st Nov.**

No prorata fees: If pupil leaves DURING a fee month, the FULL month fee is payable.

PAYMENT METHODS:

There are only 2 payment methods: by electronic transfer or via our debit order facility.

DO NOT PAY BY CASH at the school or deposit at the bank, as the bank charges for both of these are extremely high.

CASH PAYMENTS ARE NOT ACCEPTED at the school as it is unsafe & expensive. Please comply with this ruling.

There is a R80 charge on each cash payment paid at a bank or school.

However, parents paying upfront for the year: pay by EFT only . If paid in cash you will be charged the bank's FULL deposit fee.

STATEMENTS

Statements with **debit balances** will be sent monthly by email. I.e. not those with credit or nil balances, this includes accounts with debit orders.

DEBIT ORDERS

Go off on the 1st working day of each month, from February to November. Will be cancelled after 2 consecutive RD's.

DIRECT DEPOSITS/TRANSFERS

To ensure your payment is credited to the correct account, your deposit reference must be **your account number followed by pupils surname.**

Bank: Standard Bank, Milnerton. Acc No: 073075310 Branch Code: 026509 Name of Account: Milnerton Primary School

Deposit Reference: Your Account Number followed by pupils surname. eg D01 Doe

SCHOOL FEES ARE COMPULSORY:

The payment of school fees is compulsory. In terms of SA Schools Act, school fees are a STATUTORY REQUIREMENT and therefore a priority debt.

Both biological parents are jointly & severally responsible for the payment of school fees irrespective of divorce agreement & marital status.

Parents with outstanding fees are advised as follows: 1. Via SMS/ph/email. 2. Warning letter, via pupil post+email.

3. Final notice, via pupil post+email+registered mail. 4. **Then handed over for the full annual fees**, parents are liable for the legal costs.

In the event of any one instalment not being paid on due date, then the full amount still outstanding shall immediately become due & payable.

Therefore parents experiencing financial difficulties must contact the Assistant Bursar to discuss any late payments & to avoid being handed over.

It is imperative that all parents pay their school fees to maintain the high standards we expect from our school.

EXEMPTIONS 2023:

Parents who are unable to pay full school fees, may apply for partial exemptions. These are only valid for ONE school year.

Exemption Application Forms:

Parents must report to Mrs Watson's office to sign for the forms, from 18 Jan to 8 Feb 2023.

Parents who had exemptions last year & need exemptions for this year MUST REAPPLY, as exemptions are **only valid for one year.**

Both biological parents are required to provide documentation, regardless of marital status, divorce/maintenance agreements etc.

WCED's Exemption Regulations are on display at the Bursar's office.

Appeals are to be made in writing to WC Education Dept within 30 days after receipt of decision.

CONTACT DETAILS:

Assistant Bursar: Mrs Watson

Email: awatson@milnertonprimary.co.za

Phone: 021-5522028