



MILNERTON PRIMARY SCHOOL

## FEES PROCEDURE 2024:

12.10.23/jw

**Parents paying upfront for the year: pay by EFT only.**  
**If paid by cash you will be charged bank's FULL deposit fee**

Distributed to Parents:

19.10.23 By email to new 2024 parents  
19.10.23 D6 to parents  
7.12.23 D6 to parents

### School Fees (per learner):

The full annual school fees are payable in advance and in full on/by the 1st day of school.

**R 25,500 per year**

Discount #1 of: R 2,040 if paid in full by 31 Dec 2023, pay R 23,460

Discount #2 of: R 1,275 if paid in full by 31 Jan 2024, pay R 24,225

OR

To assist parents who are unable to pay annual fees in advance, they may pay monthly as follows:

**R 2,550 per month payable in equal monthly instalments over 10 months:** due on 1st of each month from 1st Feb to 1st Nov

### Extended School Program Fees (per learner):

**R 8,000 per year**

**R 2,000 per term, due on the 1st day of the month of each term; 1 Jan, 1 April, 1 July, 1 Oct.**

### PAYMENT PROCEDURES:

School fees are set at an annual amount. This annual amount is payable on the 1st day of school. However parents who are unable to pay in full may pay monthly in which case:

Unless paid in advance for the year, FEES ARE **PAYABLE MONTHLY ON/BY THE 1st OF EACH MONTH, FROM 1st Feb to 1st Nov.**

No prorata fees: If pupil leaves DURING a fee month, the FULL month fee is payable.

### PAYMENT METHODS:

There are only 2 payment methods: by electronic transfer or via our debit order facility.

DO NOT PAY BY CASH at the school or deposit at the bank, as the bank charges for both of these are extremely high.

**CASH PAYMENTS ARE NOT ACCEPTED at the school as it is unsafe & expensive.** Please comply with this ruling.

There is a **R80** charge on each cash payment paid at a bank or school.

**However, parents paying upfront for the year: pay by EFT only. If paid in cash you will be charged the bank's FULL deposit fee.**

### STATEMENTS

Statements with **debit balances** will be sent monthly by email. I.e. not those with credit or nil balances, this includes accounts with debit orders.

### DEBIT ORDERS

**Go off on the 1st working day** of each month, from February to November. Will be cancelled after 2 consecutive RD's.

### DIRECT DEPOSITS/TRANSFERS

To ensure your payment is credited to the correct account, your deposit reference must be **your account number followed by pupils surname.**

Bank: Standard Bank, Milnerton. Acc No: 073075310 Branch Code: 026509 Name of Account: Milnerton Primary School

**Deposit Reference: Your Account Number followed by pupils surname. eg D01 Doe**

### SCHOOL FEES ARE COMPULSORY:

The payment of school fees is compulsory. In terms of SA Schools Act, school fees are a **STATUTORY REQUIREMENT** and therefore a priority debt.

**Both** biological parents are jointly & severally responsible for the payment of school fees irrespective of divorce agreement & marital status.

Parents with outstanding fees are advised as follows: 1. Via SMS/ph/email. 2. Warning letter, via pupil post+email.

3. Final notice, via pupil post+email+registered mail. 4. **Then handed over for the full annual fees**, parents are liable for the legal costs.

**In the event of any one instalment not being paid on due date, then the full amount still outstanding shall immediately become due & payable.**

Therefore parents experiencing financial difficulties must contact the Assistant Bursar to discuss any late payments & to avoid being handed over.

It is imperative that all parents pay their school fees to maintain the high standards we expect from our school.

### EXEMPTIONS 2024:

**Parents who are unable to pay full school fees, may apply for partial exemptions. These are only valid for ONE school year.**

**Exemption Application Forms:**

**Parents must request application forms from Mrs Watson from 22 Jan to 24 Feb 2024.**

Parents who had exemptions last year & need exemptions for this year **MUST REAPPLY**, as exemptions are **only valid for one year.**

**Both** biological parents are required to provide documentation, regardless of marital status, divorce/maintenance agreements etc.

WCED's Exemption Regulations are on display at the Bursar's office.

Appeals are to be made in writing to WC Education Dept within 30 days after receipt of decision.

### CONTACT DETAILS:

Assistant Bursar: Mrs Watson

Email: [awatson@milnertonprimary.co.za](mailto:awatson@milnertonprimary.co.za)

Phone: 021-5522028